

# **LINCOLN CREEK METROPOLITAN DISTRICT ASSOCIATION, INC.**

## **BOARD OF DIRECTORS MEETING MINUTES**

**MARCH 27, 2014**

### **CALL TO ORDER**

The meeting was called to order at 2:05 p.m. Board Members in attendance were Chuck Vogel, Jay Bakke, Pam Boscoe and David Bartholomew. In attendance from MSI, LLC were Jim Whatton, Andrew Koplitz and Ryan Willoughby.

### **OPEN FORUM**

There were no homeowners present; thus, there was no open forum.

### **DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST**

There were no conflicts of interest; therefore, the meeting continued.

### **APPROVAL OF AGENDA**

The Agenda was approved with no changes.

### **APPROVAL OF PREVIOUS MINUTES**

The minutes from the November 11, 2013 Board meeting were approved with no changes.

### **NEW BUSINESS**

- Item: Picnic Shelter/Bike Rack Proposal
  - Discussion/Summary: The proposal from Mile High Play Systems approved via email was discussed.
  - Board Decision: After a discussion, a motion was made, seconded, and approved to ratify the decision made via email to approve
  - Action: MSI will issue work order to Rocky Mountain.
  
- Item: Board Member Replacement
  - Discussion/Summary: The Board was advised that per the Bylaws, a replacement can be appointed by the Board to serve the remainder of the vacated term with the calling of a special meeting for that purpose.
  - Board Decision: The Board will hold a special election meeting on May 6, and make a decision on replacement after that time.
  - Action: No action was required as a result of the meeting.

- Item: Grounds Meeting/Proposal
  - Discussion/Summary: The Board discussed the proposal from Rocky Mountain Custom Landscapes in detail.
  - Board Decision: After a discussion, a motion was made, seconded, and approved to approve items one, two and four on the proposal, as well as repair of the edging. The Board also asked MSI to obtain proposals for a community bulletin board and additional pet stations.
  - Action: MSI will issue a work order to Rocky Mountain and obtain proposals for the bulletin board and pet stations.
  
- Item: Brick Column Repairs
  - Discussion/Summary: The Board discussed the need to repair or replace the leaning column. A previous proposal from Western Construction Maintenance was reviewed and modified to the correct scope of work.
  - Board Decision: After a discussion, a motion was made, seconded, and approved to approve the repair of the columns in the community (with the exception of the bridge) at a cost not to exceed \$1,400.00. The Board decided not to repair the leaning column.
  - Action: MSI will issue a work order to Western Construction.
  
- Item: Aspen Brook
  - Discussion/Summary: The Board discussed the Aspen Brook subassociation in detail.
  - Board Decision: The Board asked MSI to send all Design Review Requests to them going forward.
  - Action: MSI will send all requests to the Lincoln Creek Board.
  
- Item: Welcome Letter
  - Discussion/Summary: The Board discussed the welcome letter process in detail.
  - Board Decision: No decision was required at the meeting.
  - Action: No action was required as a result of the meeting.

## **NEXT MEETING**

The next Board meeting will be in June at the MSI offices.

## **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 3:05 p.m.